

Memorandum

To: Members of the Conservative Party of Canada

From: Michael Lauer, Secretary of National Council

Date: November 8, 2011

This memo replaced Memo ED – 2009 – 001 (January 12, 2009). National Council published the current EDA Constitution of November 2011 (which was a revision of the original September 2006 version of the EDA Constitution). It is posted at www.conservative.ca under Party: Key Documents.

Article 14 of the EDA Constitution (reprinted below) provides that, under certain circumstances and subject to prior approval of the National Council, an EDA may amend its constitution. The intent of this provision was to allow EDAs to modify their constitution to better reflect local circumstances, thereby making local organizational efforts easier. National Council has designated the Secretariat Committee of National Council to oversee the EDA constitutional amendment process.

The most common requests from EDAs for amendments are in Article 7.5 to request a reduction from thirty (30) elected directors as well as Article 7.6 to allow for two year terms of office.

National Council has reviewed the different requests that Secretariat Committee has received for EDA amendments since 2009 as part of the process to revise the EDA Constitution.

Secretariat Committee will consider amendments to Article 7 (Board of Directors) and Article 8 (Executive Committee) of the EDA constitution. Secretariat Committee will also entertain amendment requests to Article 1 from EDAs whose Elections Canada registered name does not match Article 1.

The other articles of the EDA constitution are not open to modification due to (1) the requirements of the Canada Elections Act, (2) the need for consistency with the party constitution, and (3) the need for consistency with clauses which are of a national scope.

Michael Lauer

Conservative Party of Canada/ Parti conservateur du Canada
Secretary of National Council/ Secrétaire de l'Exécutif national
Member of National Council (Yukon)/ Membre de l'Exécutif national – Yukon

Phone/Tél. : (867) 667-7399
Email/Courriel : michaellauer@conservative.ca
11 Tigereye Crescent, Whitehorse YT Y1A 6G6

We remind EDAs that all requests should include a brief rationale for the amendment. Also that once the amendment has been approved by the Secretariat Committee, it must go before your EDA's AGM for approval by your membership. Once that happens, you also need to update the Secretariat Committee of the approval at your AGM of the proposed amendment to complete the process.

Regards,

A handwritten signature in black ink, appearing to read 'm. lauer', with a long horizontal stroke extending to the right.

Michael Lauer – Secretary of National Council

14. AMENDMENTS

14.1 A motion to amend the Association Constitution may only be brought by the Board of Directors, or twenty-five (25) members of the Association.

14.2 The Board of Directors shall submit any proposed amendment satisfying the criteria in Article 14.1 of the Association Constitution to National Council or its designate at least forty-five (45) days prior to an annual general meeting.

14.3 The submission shall include the wording of the proposed amendment; a brief rationale for the amendment; and the time, date and location of the annual general meeting.

14.4 National Council or its designate may approve, disallow or alter a proposed amendment. A proposed amendment which is approved or altered may be moved, as approved or altered, at the next annual general meeting.

14.5 The motion to amend the Association Constitution, including the proposed wording of the amendment, shall be included in the notice sent pursuant to Article 12 of the Association Constitution.

14.6 A motion to amend the Association Constitution must be approved by two-thirds (2/3) of the members present and voting at the annual general meeting.

14.7 Not more than fourteen (14) days after voting on a motion to amend the Association Constitution, the Association shall deliver to National Council or its designate the result of the motion and, if applicable, a copy of the Association Constitution, as amended.

14.8 No amendment to the Association Constitution is effective unless it complies with all the provisions of this Article.